

PERSON SPECIFICATION

POST TITLE: Kitchen Porter (CPU)

DIVISION/UNIT: Facilities Services

JOB SPECIFIC COMPETENCIES

	Essential	Desirable	Evidence/Method of Assessment
Experience	1. Previous experience in a catering environment.	1. Working knowledge of HACCP procedures. 2. Awareness of effective hygiene, health and safety measures.	Application Form References Interview
Skills/Abilities	1. Ability to work as part of a team or alone as necessary. 2. Ability to follow instructions accurately. 3. Basic literacy skills.	1. Basic numeracy skills.	Application Form References Interview
Education & Qualifications		1. Elementary Food Hygiene Certificate.	Application Form Interview
Personal Qualities	1. Ability to cope with the demands of the post and attend on a regular basis. 2. Flexible and adaptable.		Interview References
Additional Job-Related Requirements			Application Form Post Interview Check