

PERSON SPECIFICATION

POST TITLE: Assistant Project Engineer (Grade 8)

DIVISION/UNIT: Construction Division

JOB SPECIFIC COMPETENCIES

	Essential	Desirable	Evidence/Method of Assessment
Experience	<ol style="list-style-type: none"> 1. Relevant experience of working within the Construction Industry, managing small to medium sized civil engineering contracts. 2. Basic knowledge of road maintenance scheme design. 3. Proven experience of managing financial ledgers. 	<ol style="list-style-type: none"> 1. Proven experience of supervising front-line employees. 	Application Form References Interview
Skills/Abilities	<ol style="list-style-type: none"> 1. Proven ability to plan and organise a site. 2. Health and safety competence and ability to carry out site specific risk assessments. 3. Proven ability to 'set out'. 4. Computer literate. 5. Good organisational skills and ability to work to set targets. 6. Good written and verbal communication skills. 	<ol style="list-style-type: none"> 1. Commercial awareness. 2. Ability to undertake contract measurement and knowledge of claims procedures. 3. Surveying/levelling of roads construction contracts. 	Application Form References Interview
Education & Qualifications	<ol style="list-style-type: none"> 1. SVQ Level 3 or equivalent in Civil/Building Engineering or a relevant subject 	<ol style="list-style-type: none"> 1. SVQ Level 4 or equivalent in Civil/Building Engineering or a relevant subject. 	Application Form Interview
Personal Qualities	<ol style="list-style-type: none"> 1. Ability to cope with the demands of the post and attend on a regular basis. 2. Positive approach with good interpersonal skills. 3. Team player. 		Interview References
Additional Job Related	<ol style="list-style-type: none"> 1. Category B Driving Licence or equivalent entitlement to 		Application Form

Requirements	drive in Great Britain.		Post Interview Check
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