

## **JOB DESCRIPTION**

<b>POST TITLE:</b>	Car Park Cleaner
<b>DIVISION/UNIT:</b>	Cleaning Unit
<b>GRADE:</b>	1
<b>RESPONSIBLE TO:</b>	Lead Cleaner/Cluster Supervisor
<b>RESPONSIBLE FOR:</b>	N/A

### **Job Purpose**

Undertake the cleaning of designated areas (which may include toilets) to ensure that these areas are kept in a clean and hygienic condition.

### **Main Duties and Responsibilities**

1. Ensure that Safe Working Practices are adhered to, in accordance with Health and Safety Legislation and Tayside Contracts' Occupational Health and Safety Policy.
2. Uphold and embrace Tayside Contracts vision and values by working in partnership with internal colleagues, external clients and other stakeholders to deliver an efficient and effective service.
3. Treat all individuals with dignity and respect and support Tayside Contracts' Equality and Diversity Policy.
4. Carry out the cleaning of designated areas, which will include washing, sweeping, power washing, cleaning of fixtures and fittings and emptying litterbins.
5. Follow the cleaning specification for your establishment and clean all areas/fixtures and fittings in accordance with the frequencies detailed in the specification.
6. Use approved cleaning agents only and in accordance with instructions.
7. Use cleaning machines, e.g. power washers, as directed.
8. Wear/utilise all Personal Protective Equipment supplied.
9. Deal with any complaints or adverse client reports by undertaking remedial work wherever possible. Inform Lead Cleaner/Cluster Supervisor of the complaint, the action taken to resolve it and any further action required.

## NOTE

You will be required to undertake other duties appropriate to your grade as directed.

Working Environment	Physical Coordination	Physical Effort	Mental Skills	Concentration	Communication Skills	Dealing with Relationships	Responsibility For Employees	Responsibility for Service to Others	Responsibility for Financial Resources	Responsibility. For Physical & Info	Initiative & Independence	Knowledge
2	2	5	1	1	1	1	1	2	1	1	1	1