

JOB DESCRIPTION

POST TITLE: Painter

DIVISION/UNIT: Facilities Services

GRADE: 7

RESPONSIBLE TO: Facilities Business Improvement Manager

RESPONSIBLE FOR: N/A

Job Purpose

To manage and undertake estimation of painting works, assessing risks and assist in generating a works programme. To manage, prioritise and undertake the appropriate preparation, painting and decorating of various structures both internal and external using suitable materials, techniques, and tools.

Main Duties and Responsibilities

1. Ensure that Safe Working Practices are adhered to, in accordance with Health and Safety Legislation and Tayside Contracts' Occupational Health and Safety Policy.
2. Uphold and embrace Tayside Contracts vision and values by working in partnership with internal colleagues, external clients and other stakeholders to deliver an efficient and effective service.
3. Treat all individuals with dignity and respect and support Tayside Contracts' Equality and Diversity Policy.
4. Assist in the preparation of estimates for both time and materials and works programmes.
5. Undertake site specific risk assessments and ensure that they are followed, and that the appropriate safe working arrangements are adhered to for the relevant work activities.
6. Liaise with clients and building managers to define specification and establish any site-specific information.
7. Liaise when required with clients, onsite representatives, and other relevant contacts within the Facilities Services Division.
8. Co-ordinate and maintain appropriate site records and record data for resource costing.
9. Carry out preparation and decorating works to internal and external of buildings etc. to specification in an efficient and cost-effective manner.

10. Provide ongoing advice and feedback to management regarding the suitability of materials/components and installation/application methods.
11. Ensure that site is safe and tidy on completion of works.
12. Ensure vehicles are adequately stocked and kept in a tidy and safe condition to carry out cost effective works/repairs and reduce unnecessary return visits to the depot.
13. Ensure a safe site at all times by carrying out works in accordance with health and safety legislation and Tayside Contracts safe working arrangements.
14. Co-operate with any onsite requirement of the building managers regarding fire and health and safety procedures.
15. Conduct pre-start vehicle checks on any vehicles driven on a daily basis, reporting any faults immediately and refuel vehicles as required.
16. Identify training needs and attend training and assessment events as required.

NOTE

You will be required to undertake other duties appropriate to your grade as directed.

Working Environment	Physical Coordination	Physical Effort	Mental Skills	Concentration	Communication Skills	Dealing with Relationships	Responsibility For Employees	Responsibility for Service to Others	Responsibility for Financial Resources	Responsibility. For Physical & Info	Initiative & Independence	Knowledge
3	4	5	2	4	2	1	1	3	1	2	4	4