

## **JOB DESCRIPTION**

**POST TITLE:** Senior Project Engineer (Streetlighting)

**UNIT:** Construction

**GRADE:** 11

**RESPONSIBLE TO:** Street Lighting Partnership Manager / Project / Works Manager

**RESPONSIBLE FOR:** Project Supervisors  
Technical Assistant

### **Job Purpose**

To manage street lighting and other electrical street furniture contracts or a territorial responsibility as delegated by the Street Lighting Partnership Manager. Assist with the management, supervision and instruction of Street Lighting Operatives.

### **Main Duties and Responsibilities**

1. Ensure that Safe Working Practices are adhered to, in accordance with Health and Safety Legislation and Tayside Contracts' Occupational Health and Safety Policy.
2. Uphold and embrace Tayside Contracts' vision and values by working in partnership with internal colleagues, external clients and other stakeholders to deliver an efficient and effective service.
3. Treat all individuals with dignity and respect and support Tayside Contracts' Equality and Diversity Policy.
4. Provide direction and management of the Street Lighting team through the formal application of employment policies.
5. Deputise for the Streetlighting Partnership/Project/Works Manager as required to ensure an acceptable level of service is provided at all times.
6. Responsible for setting, monitoring and controlling the street lighting budget and achieving all financial and other targets for the designated area.
7. Assist with planning and programming works programmes.
8. Ensure that administrative procedures are carried out in relation to the contracts under your control.
9. Ensure that works programmes are allocated and managed efficiently through the maximum utilization of labour, plant and materials.
10. Ensure that allocated work progresses as planned and that there is compliance with specification, quality assurance and adherence to statutory requirements.

11. Ensure the timeous completion of all allocated works measurements and, as a priority, arrange for the raising of payment certificates.
12. Provide direct technical services (e.g. marking up sites, quality control etc.) for work pending or in progress.
13. Maintain close liaison generally with the clients representative and act as the frontline negotiator in day-to-day issues where a conflict of interests may apply (e.g. claims, quality of work, meeting specifications etc).
14. Participate in the organisation of any emergency work and any standby arrangements.
15. Liaise when required with Client, Public Utilities, Police, Public etc.

#### NOTE

You will be required to undertake other duties appropriate to your grade as directed.

Working Environment	Physical Coordination	Physical Effort	Mental Skills	Concentration	Communication Skills	Dealing with Relationships	Responsibility For Employees	Responsibility for Service to Others	Responsibility for Financial Resources	Responsibility. For Physical & Info	Initiative & Independence	Knowledge
<b>2</b>	<b>2</b>	<b>1</b>	<b>4</b>	<b>5</b>	<b>4</b>	<b>1</b>	<b>4</b>	<b>4</b>	<b>4</b>	<b>5</b>	<b>4</b>	<b>5</b>

