

PERSON SPECIFICATION

POST TITLE: Estimator/Quantity Surveyor

DIVISION/UNIT: Construction Division/Estimating Services

JOB SPECIFIC COMPETENCIES

	Essential	Desirable	Evidence/Method of Assessment
Experience	1. Extended experience in the contracting sector of the construction industry. 2. Relevant experience as an Estimator in the construction industry. 3. Knowledge of relevant construction Health and Safety legislation.	1. Extended experience in the contracting sector of the civil engineering industry. 2. Extended experience as a Civil Engineering Estimator. 3. Experience in road surfacing and maintenance. 4. Experience in Motorway lane rental contracts. 5. Comprehensive knowledge of construction industry Health and Safety legislation.	Application Form References Interview
Skills/Abilities	1. Concise and persuasive verbal and written communication skills. 2. Good negotiating skills. 3. Working knowledge of standard Conditions of Contract, including the appointment of Sub-contractors. 4. Working knowledge of standard Methods of Measurement and Specifications. 5. Ability to produce analytical estimates using computer based systems. 6. Ability to work successfully as part of a team and to establish effective working relationships at all levels. 7. Computer literate in relevant	1. Detailed working knowledge of Highways Method of Measurement and Specifications. 2. Detailed working knowledge of standard Conditions of Contract. Including NEC and ICE. 3. Knowledge of Business Improvement Techniques, e.g. Lean.	Application Form References Interview

	areas.		
Education & Qualifications	1. HND in Civil Engineering, or an equivalent construction based subject.	1. Degree in Civil Engineering, or an equivalent construction based subject. 2. Membership / Associate Membership of a relevant professional body. 3. Health and Safety training and qualifications.	Application Form Interview
Personal Qualities	1. Ability to cope with the demands of the post and attend on a regular basis.		Interview References
Additional Job Related Requirements	1. Category B Driving Licence or equivalent entitlement to drive in Great Britain and access to a motor vehicle, or otherwise able to meet the requirement to travel efficiently to other locations*.		Application Form Post Interview Check

*For all new appointments with effect from 26 July 2024