

JOB DESCRIPTION

POST TITLE: Apprentice Roadworker

DIVISION/UNIT: Construction Division

GRADE: 4 (% paid dependant on stage and age on entry to apprenticeship)

RESPONSIBLE TO: Chargehand Roadworker

RESPONSIBLE FOR: N/A

Job Purpose

To learn and develop the skills to maintain and construct roads and drains, commensurate with the stage of the apprenticeship, leading towards full completion of the Modern Apprentice training and qualification programme within the set timescales.

Main Duties and Responsibilities:

Values

1. Ensure that Safe Working Practices are adhered to, in accordance with Health and Safety Legislation and Tayside Contracts' Occupational Health and Safety Policy.
2. Uphold and embrace Tayside Contracts vision and values by working in partnership with internal colleagues, external clients and other stakeholders to deliver an efficient and effective service.
3. Treat all individuals with dignity and respect and support Tayside Contracts' Equality and Diversity Policy.

Construction

4. Learn how, and become competent, to erect and remove appropriate temporary traffic management signs and barriers including the setting out and removal of cones in accordance with the relevant code of practice.
5. Learn how, and become competent, to excavate/remove compact and prepare construction materials as required, including concrete/coated bitumen.
6. Learn how, and become competent, to erect/lay as required minor maintenance items such as replacement signs, kerbs, drainage, outlets and patching potholes.
7. Learn how, and become competent, to undertake, routine gully emptying using mechanical suction pipe.
8. Learn how, and become competent, to use powered light plant (such as concrete/cement mixers, portable pumps, portable traffic lights, air compressors and tools, road breakers, poker vibrators etc).

9. Learn how, and become competent, to drive vehicles, such as pick-ups/vans/wheeled tractor /trac-air with front bucket or attachments, self-propelled steerable roller (i.e. driving which does not require an LGV licence or specialist driving skills).
10. Learn how, and become competent, to complete appropriate paperwork log as required with completed defects using a handheld or laptop computerised monitoring device.
11. Participate as a second operative in the standby rota/duties for emergencies, winter maintenance, flooding etc.
12. Conduct pre-start vehicle checks on any vehicles driven on a daily basis, reporting any faults immediately and refuel vehicles at the end of each working day.
13. Achieve the necessary Core Skills and Vocational Qualifications within the set training schedule.

NOTE

This job description is a broad picture of the post at the date of preparation. It is not an exhaustive list of all possible duties and it is recognised that jobs change and evolve over time. Consequently, this is not a contractual document and the post holder will be required to carry out any other duties to the equivalent level that are necessary to fulfil the purpose of the job.

Working Environment	Physical Coordination	Physical Effort	Mental Skills	Concentration	Communication Skills	Dealing with Relationships	Responsibility For Employees	Responsibility for Service to Others	Responsibility for Financial Resources	Responsibility. For Physical & Info	Initiative & Independence	Knowledge
4	3	5	1	3	1	1	1	2	1	2	2	2